

TELL YOUR STORY

Preparing your BBM Industry Scholarship Report

Your report is the story of your scholarship journey.

It is more than telling us what you did and where you went. It is about the story of your personal and professional development.

What makes this story are the following three areas that you will need to cover (not in this order, not in this style, but the content needs to be there in some form):

5Ws – What, when, where, who and why?

This essential information is basically your itinerary and associated work experience and skills—your professional development.

In June (when) I started work experience at Company Ltd. (who) in London (where), working with Melissa Sample (who) on a project that uses 3D printers to make small parts (what). This was an ideal opportunity to get familiar with the use of this technology in a real workshop, working on a project with a skilled team (why).

Experiences along the way - what was it like?

Here we want your reflection during the trip. What was it like being in a particular situation? How did you feel? Was it intimidating, exhilarating, exhausting? What were the challenges you encountered and how did you overcome them? What did you learn? How did you grow? How did the experience compare to your expectations?

Reflection - What has changed for you?

After your return, reflect on how the trip changed you as a person and as a professional. If it has changed you, how does that change your family, work environment, community? Did people comment on how you have grown or changed and what? If they did, record their feedback and include it in your story. What are your next steps or plans for your future?

“The idea of gaining experience in so many amazing horticultural places of work had my excitement edging out my nerves about travelling overseas for the first time.

It’s hard for me to express just how much I enjoy learning from people, especially about horticulture. That’s the beauty of this scholarship, I was able to be a student again.”

- Jessica Smith

Reports are due within 1 months of completing your scholarship.

Scholarships @bbm.asn.au

Record keeping during your scholarship trip

Keep a diary:

This is important for you to jot down how you experienced each step of your journey and the trip as a whole.

Start with packing if you like – if you find it a learning experience to pack for the trip, the climate, the travel, the work environment then note your considerations in your diary, maybe take a photo of what's in your bag.

Take lots of photos:

From packing to the departure lounge, from you in your work gear at your first placement to shots of you travelling at your destination – these are all great images to document your journey.

Make sure you have lots of photos of you doing your work experience – they are the best way to show what you were doing.

Your report will need at least 5 good resolution shots that capture **your scholarship story** (rather than, say, 'backpacking through Europe' or 'agriculture in Sweden' - you need at least 2 good shots of you doing what you went there to do.)

Take some videos:

If you have learned a new skill, show it off. Get someone to do a quick film on your phone.

Post on social media:

The more you post on the go, the more content you will have for your report in the end.

Make sure you tag important people, your employer at home, BBM and use the #BBMscholarships hashtag.

Some scholars have in the past set up a dedicated Facebook page just for their trip, some have done Vlogs others have written Blogs.

Producing your report

Format

- There are many ways in which you can compile your report – from the traditional write up with images to a video report and everything in between. It is up to you how you want to tell your story and what works best to get your experience across.

Have a Cover page

- BBM Global Industry Scholarship for _____
- *Year, Your Name and profession/industry/ specialisation*

Use subheading to break up your story

Use BBM (not Big Brother Movement)

Use spellcheck and grammar check and have someone proof read it

Use respectful language

Acknowledgements

- Acknowledge your mentors, teachers, sponsors, employer, BBM and any other person or organisation that have made this experience possible for you. If you have a mentor or sponsor acknowledge and update them frequently during your travels.

Attachments

NO PDFs—Word or Publisher only

- When submitting your report please submit any embedded content like photos as separate files (i.e. jpg) as well.

Please do not embed images in the email body but send as attachments or share a dropbox link. Minimum is 5 images of good quality and resolution.

Submit to

scholarships@bbm.asn.au

Subject: Report Year—Your Name